

CLUB REP DIRECTIVES FOR HOSTING A TOURNAMENT

ENTRY AND PAIRING INSTRUCTIONS

SELECTION OF A TOURNAMENT DATE – Speak to your pro in the late summer/early fall to secure a tournament date for the following year at the direction of the incoming president.

Utilize your east or west side tournament chairman in assisting you for the event.

About one month before the event: Remind your pro and discuss with him the number of players the course can accommodate, at most courses the maximum is 120. GCGA cannot be responsible for the cost of extra carts if not used.

TOURNAMENT ENTRY RULES:

Entries must be mailed with one entry form/one check per envelope. No cash. Entries must postmark between opening date and closing date and if they arrive outside this window, make a notation on envelope. If event is under subscribed, hold early/late entries and pair at your discretion. If event is oversubscribed, early and late entries and entries from “non-affiliated special membership” (see below) must be returned first before pulling entries. An incorrect entry does not constitute a “pull”. Preview entries and keep form and check in envelope. Pairing can be make a few days after the closing date.

AS OF 2014 – NEW MEMBERSHIP CLASSIFICATION – “NON-AFFILIATED SPECIALMEMBERSHIP”

Entry form for your tournament will indicate if event is “open” or “not open” to the special membership. If the event is “open”, as entries are received, cross reference to master membership list provided by the GCGA board. Full GCGA members have priority in all tournaments and special membership is designed to fill out the field based on space available. Pair the player based on their handicap index if available. **THEY ARE NOT ELIGIVLE FOR ANY PRIZES OR TROPHIES – THEREFORE, DO NOT INCLUDE THEM IN THE FLIGHT SCORING SHEETS.** Their entry fee is the same.

BLIND DRAW: If the tournament is oversubscribed, use a blind draw with the help of the tournament chair or member of the executive board. A player can be pulled only once during the season. List players in order of pull at bottom of pairing sheet in the order drawn for standby play at the event. If the standby does play, she is not considered a pulled player. Members exempt from a pull: GCGA executive board, committee chairpersons, eligible past presidents (within 4 years of retiring from position) and the chairperson in charge of that tournament.